

MUSIC TEACHERS ASSOCIATION BY-LAWS

Article I - Name

The name of this organization shall be the North Shore Music Teachers Association affiliated with the Illinois State Music Teachers Association, affiliated with Music Teachers National Association, Inc. (“MTNA”), Cincinnati, Ohio, a Code Section 501 (c)(3) organization.

Article II - Purpose

The purpose of this group shall be to raise the standards of music teaching through discussion and performance, and to promote the cause of good music in the general public.

- Section 1.** Said organization is organized exclusively for charitable, educational, and scientific purposes and qualifies as an exempt organization under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- Section 2.** No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to, any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry or, any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- Section 3.** In the event of the dissolution of this organization, any funds remaining in the treasury after the payment of any outstanding debts shall be contributed to ISMTA or MTNA.

Article III - Membership

- Section 1.** Membership shall be open to all music teachers and other persons actively interested in music upon payment of national, state, and local dues for the current fiscal year (July 1 through June 30). New members will be accepted at any time.

Section 2a. Membership shall consist of:

- (1). Active: teachers actively engaged in professional music teaching.**
- (2). Associate: All persons not professionally engaged in music teaching who wish to support the programs of the association.**
- (3). Students: Full time high school or collegiate students who are involved in regular music study may join NSMTA upon payment of the determined national, state and local fees for student members and may enter students into NSMTA sponsored events. Collegiate student members shall have the right to vote and hold office.**

Section 2b. Annual dues shall be payable to MTNA which includes state (ISMATA) and local (NSMTA) dues as determined by those respective bodies.

Section 2c. Members whose dues have been received by MTNA by the end of July will be listed in the NSMTA Directory.

Article IV - Officers and Elections

Section 1. The officers of this organization shall be a President, First Vice-President, Second Vice-President, Recording Secretary, Corresponding Secretary, and Treasurer.

Section 2. The nominating committee shall consist of 3 members, at least one to be elected from the Board and preferably serving as chair of the committee.

Section 3. The nominating committee shall submit names at the March meeting for the offices of President, First Vice-President, and Corresponding Secretary on even years for a two-year term; and Second Vice-President, Recording Secretary and Treasurer on uneven years for a two year term at the March meeting. Nominations may be made from the floor.

No name shall be placed in nomination without consent of the nominee.

Section 4. No member shall hold the same office for two consecutive terms.

Section 5. Election of officers shall be by majority vote at the April meeting, if there -is only-one nominee for each office, the vote may be by acclamation.

Section 6. Officers are installed at the May board meeting or the June luncheon and shall serve until their successors are duly elected and installed.

Article V - Duties of Officers

- Section 1.** The President shall conduct NSMTA meetings and appoint chairpersons of all committees except the nominating committee. The President is a member of and expected to attend the four ISMTA Board meetings held during his or her term of office, two of which coincide with the fall State Conference. The President is to provide to a report of the local activities and appoint someone as a proxy if he or she cannot attend the ISMTA board meetings (notifying the state secretary of the proxy vote.) The President may choose to be compensated by NSMTA for transportation expenses to attend these meetings.
- Section 2.** The First Vice-President shall preside in the absence of the President, serve as Program Chairperson and convey to the ISMTA Newsletter information concerning NSMTA activities.
- Section 3.** The Second-Vice President shall preside in the absence of the President and the First Vice-President, serve as Membership Chairperson, and shall notify members when dues are payable.
- Section 4.** The Recording Secretary shall keep the minutes of each board meeting and regular membership meeting.
- Section 5.** The Corresponding Secretary shall be in charge of the editing and distribution of the monthly newsletter and any other necessary mailings.
- Section 6.** The Treasurer shall be the retainer of the funds of the association and shall keep a record of all bills and receipts in a book belonging to the association. He/She shall pay bills from those funds when so authorized by the Board or the membership body. A monthly report shall be made and accounts must be audited every other year. The President shall appoint an auditor or auditing committee whose report shall be made public at the next business meeting.

Article VI - Executive Board

- Section 1.** The Board shall consist of the officers and chairpersons of the committees. The immediate past President shall be a member of the Board and act as consultant. The Board shall be empowered to act in emergencies between

meetings of the organization.

Section 2. Board meetings shall be held in January and May. Additional meetings may be called at the discretion of the President.

Section 3. A quorum for the board meetings shall consist of one-half of the Board members.

Article VII - Meetings

Section 1. Business meetings shall be held monthly from September through November and from January through May. They shall be conducted according to Parliamentary Procedure.

Section 2. To conduct business a quorum of 15 members, including at least 3 Executive Board members, shall be established.

Article VIII - Committees

Section 1. -The President shall have the responsibility to appoint-committee chairpersons as vacancies arise.

Section 2. The Chairperson of each committee is expected to form his/her own committee.

Section 3. Rules and regulations, if any, set up by any committee shall be approved by the Board and shall be adhered to by all the membership.

Article IX - Affiliation

This organization shall be affiliated only with MTNA and ISMTA activities.

Article X - Parliamentary Authority

The rules contained in "Robert's Rules of Order Revised" shall govern this organization in all cases in which they are applicable and in which they are not inconsistent with these By-Laws.

Article XI - Amendments

These By-Laws may be amended at any regular meeting of the organization by a two-thirds vote of the members present and voting, and providing these constitute a quorum (see Article VII, Section 2), and providing that notice of the proposed amendment has been sent to each member two weeks before proposed amendment is to be voted on.

Amended and Approved: April 1995

By-laws Committee: Marlene Blechman, Marlene Chatain, Carolyn Sanderson

Amended and Approved: February, 2002

By-Laws Committee: Marcia Bosits, Mary Beth Molenaar, Harriet Smith

Article XI Amended and Approved: March, 2006

Amended and Approved: November, 2011

By-laws Committee: Marlene Chatain, Jennifer Cohen, Mary Beth Molenaar